



# *Bedlington, Blyth & District Riding Club*

## Health & Safety Policy

Risk Assessments for everything that we do will be carried out and written down, including checklists for all different areas e.g. show jumping, dressage etc. These will be completed before any event commences.

All members should familiarise themselves with the clubs arrangements and should there be anything that may have been missed please contact a member of the committee so this may be addressed.

The Committee is not responsible for any accidents to riders, spectators, horses, vehicles or properties of any description, damage or loss sustained by any person observing or participating in any Club event or competition.

## **HEALTH & SAFETY ARRANGEMENTS**

### **Responsibilities:-**

- the committee has the overall responsibility for Health & Safety;
- the event is organised in accordance with Health & Safety Legislations, all personnel who have control of the premises or of the site at the event are responsible for ensuring that everything reasonably practicable is done to ensure the health, safety and welfare of those attending the event, and that access to and egress from the site is safe;
- all persons at an event are responsible for conducting themselves so that they do not put themselves or others at risk and co-operate with the organiser's in complying with Health & Safety matters.

### **Communication:-**

- the Secretary will have a mobile phone at all events;
- adequate Stewards will be present at all events;
- adequate instructions to all Stewards and Judges will be give regarding their duties with regards to health and safety and emergency procedures before each event.

### **Medical Cover:-**

- Emergency Services will have access to all parts of the event site at all times;
- trained First aiders will be present at all events;
- provision of first aid equipment will be appropriate to the site, type of event and foreseeable risk;

### **Accidents and Emergencies:-**

- in the case of an emergency, members of the public are instructed to contact the nearest official;
- all competitors will be made aware of emergency arrangements;
- a mobile phone will be located with the secretary at each event;
- all accidents should be reported to the secretary and will be recorded on an accident report form, which will be kept with the secretary;
- if there is a major injury then the appropriate medical services will be contacted without delay and all appropriate documentation completed i.e. insurance documents, RIDDOR form;
- a permanent record of all accidents, reportable injuries, ill health and dangerous occurrences will be kept in the show folder on site at all events.

## Veterinary Cover:-

- members should take their membership cards, which has the details of their vet and emergency contact number to all events and training, in order that a vet may be contacted should the need arise. Membership cards should be handed in to the secretary at the beginning of any event or training session and returned to the member before they leave.

## Competitors:-

- all member should make themselves away of the clubs rules and regulations and MUST wear protective headgear which conforms to current safety standards at all mounted events;
  - “a hard hat with a three-pint linkage harness property adjusted and fastened at all time must be worn whilst mounted”
  - “level 3 body protectors must be worn for cross-country events, it is also recommended that they be worn for show jumping”
  - Children 17 years and under must wear a back protector for any form of jumping.
- children under the age of 16 (junior members) must be accompanied by an adult on a 1:1 basis who is responsible for them throughout the event;
- riders may be asked by Committee members to leave mounted events if it is deemed their horse is a danger to other participants;
- the Safety Officer shall set the limit to the number of riders permitted to enter the war-up area;
- anyone leading a child on a pony/horse must be at least 14 years of age.
- no excessive use of whips or spurs will be tolerated. No spurs allowed in games.
- riders participating in Riding Club activities do so at their own risk. It is essential that members of the Riding Club have their own insurance cover for themselves and their horses/ponies and all activities they participate in at the Riding Club. Please ensure you do have current appropriate insurance to cover you when undertaking/participating in any BBDRC activities.
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## Horses:-

- as far as possible horses are kept separate from pedestrians;
- members of the public must keep clear of horse areas and avoid behaviour that might alarm or frighten horses;
- no bike riding is allowed at events by responsible person with express permission;
- loud music is not allowed;
- dogs must be kept on a short visible lead at all times;
- children should not be left solely in charge of horses/ponies or be allowed to handle any large or factious animal;
- horses under the age of 3 years must not be ridden in Club events unless it has been deemed safe by the committee to do so, written permission must be obtained in advance;
- all kickers must wear a red ribbon;
- horses not to be left unattended tied to the side of a wagon or trailer;
- horses and ponies must be 4yrs and over with readily available passports;
- stallions must have written permission obtained in advance to compete in club events/training.

## Layout:-

- the show ground will be laid out to provide easy access to all facilities, and where possible horses and the public will be kept apart;
- the rings will be arranged so that the people do not have to walk through a ring to gain access to other parts of the show ground;
- warm up area will be as far as possible kept separate from the public;

## Trade Stands:-

All trade stand personnel are responsible for ensuring that:

- everything reasonably practicable is done to ensure the health, safety and welfare of those attending the event;
- they conduct themselves so that they do not put themselves or anyone else at risk;
- they conduct themselves so that they do not put themselves or anyone else at risk;
- they do not obstruct access to and from the site.

## **Toilet and Washing Facilities:**

- adequate toilet facilities will be provided at every event.

## **Additional Points:-**

- smoking must take place at designated smoking areas;
- all of Lane Farm policies and procedures must be adhered to;
- anyone disregarding BBDRC, Lane Farm or any other venues policies and procedures will be asked to leave immediately and any entries will be forfeited.

This policy has been drawn up to ensure the health, safety and welfare of all those who attend a Bedlington Blyth & District Riding Club event or training session. This policy is not necessarily complete and other safety rules may apply depending on the event and location.

October 2013

Review date October 2014