



Bedlington, Blyth & District Riding Club

Training Guidance Policy

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Reference Number	BBDRC(O)01
Lead officer	BBDRC Committee
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INTRODUCTION

BBDRC hosts a number of events and have put in the following guidance. Our events can now be booked via www.equoevents.co.uk. Please search Bedlington, Blyth & District Riding Club to view our events.

1. EQUO EVENTS PERSONAL PROFILES

Please ensure the following information is correct.

1.1 PERSONAL INFORMATION

Please ensure the following information is correct. Contact number, Email address, Home Address and Emergency contact Details. We may need to contact you for a number of reasons however we will not share any details to third parties.

1.2 HORSE INFORMATION

Name, Stable Yard.

2. TRAINING

2.1 BOOKING VIA EQUO

- Please ensure that your Contact details are up to date on Equo. The event organiser can gain access to these if required. We will not share any details to third parties.
- State level of horse in additional comment.
- Please keep your booking receipt for reference

2.2 CHANGES TO YOUR BOOKING

- Any changes to your booking must be submitted to either the club BBDRC Facebook page / Contact form on website / clubs email address not to the event coordinator personal account.

2.3 CUSTOMERS CANCELATIONS

Cancelations must be submitted in writing to BBDRC to either the club BBDRC Facebook page / Contact form on website / clubs email address not to the event coordinator personal account unless emergency. Please refer to Refund

2.3.1 BBDRC CANCELLATION

- If BBDRC cancel an event the following communication will be shared via email, from Equo Events, and facebook event will be updated.
- Same day cancellations, Competitors will be notified via Equo Events, and a follow up made directly to the mobile number you have within your Equo rider's profile.

2.3.2 BBDRC are happy to provide a refund in the following situations.

- Event cancelled by BBDRC.
- time slot is covered by another competitor.

Refunds completed prior and 7 working days following the event. Your refund will be transferred back into your Bank account to which made the original transaction had been purposed. Please note that Stripe (Equo Events) can take 7 to 10 days to return funds.

2.4 TERMS OF CONDITION TO ENTRY

By entering, you are agreeing to the below terms of condition to entry. By failing to comply to the below may result in not being able to take part in club event or requested to leave the venue without refund being provided.

These simple rules are put into place to ensure everyone is treat fairly and with respect.

2.4.1 GENERAL

- Riders ride at their own risk.
- Horse must be in good health and have a yearly flu vaccination.
- No horse or pony under the age of 4 years to be ridden at any time.
- BBDRC and/or venue will accept no responsibility for any injuries or damaged cause to or by any person, horse, or vehicle.
- Any behaviour that is deemed inappropriate will result in removal from the training ground.
- BBDRC have the right to refuse entry from individuals that have displayed inappropriate behaviour at any event – full refund will be granted.
- Please ensure litter is disposed of correctly.
- Do not skip out transport on to the venue car park.
- Please ensure any horse droppings are cleaned up.
- Some venues do not allow you to hang hay nets to be tied outside of horse boxes, please respect this.
- Dogs, please respect the venue rules.
- BBDRC reserves the right to cancel / change classes if insufficient entries are obtained.

2.5 RISK ASSESSMENTS

Risk assessments are carried out prior each event in line with of BBDRC Health and Safety Policy. BBDRC(O)03